



SUSQUEHANNA RIVER
BASIN COMMISSION

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4423 N. Front Street | Harrisburg, PA 17110-1788 | 717.238.0423 | www.srbc.gov

June 13, 2024

TO ALL CONCERNED:

At the June 13, 2024, Commission meeting, the draft minutes of the March 14, 2024, Commission meeting minutes were approved as written. Please attach this notice to your copy of the March 14, 2024, minutes.

SUSQUEHANNA RIVER BASIN COMMISSION
4423 N. FRONT ST.
HARRISBURG, PA 17110

**MINUTES OF THE
SUSQUEHANNA RIVER BASIN COMMISSION**

**June 13, 2024
#2024-02**

The meeting was held at the Susquehanna River Basin Commission in Harrisburg, Pa. Commission Chair Buchheister called the meeting to order at 9:00 a.m.

ROLL CALL

Commissioners Present

Ms. Bevin Buchheister, Deputy Secretary, Water Programs, Pennsylvania Department of Environmental Protection (PADEP)

Mr. Matthew Rowe, Asst. Director, Water & Science Administration, Maryland Department of the Environment (MDE) via Zoom

Ms. Lauren Townley, Chief, Watershed Management and Planning Section, New York State Department of the Environment via Zoom

Ms. Amy Guise, Chief, Planning Division, U.S. Army Corps of Engineers (USACE)

1. Opening Remarks

Commission Chair Buchheister formally opened the meeting by outlining the rules of conduct for the meeting. She noted that a public hearing was previously held on May 2, 2024, and the written comment period was open until May 13, 2024. She also noted that, upon request, the public comment period was extended until June 10, 2024 for the proposed rulemaking. The Commissioners introduced themselves.

2. Executive Director's Report

Andrew Dehoff, Executive Director, gave a brief update on staff activities in the last quarter. Noting the pending conclusion of the Commission's fiscal year, Mr. Dehoff noted highlights of the year, including release of General Permit 03, winding down of the successful water use registration effort, and the partnership project focused on proving water capture and reclaim technology.

Looking ahead to the new year, Mr. Dehoff offered that the third round of consumptive use mitigation grant awards will soon be issued and the second year of the Stream and Watershed Enhancement Grant will kick off in the next quarter. The year will also be marked by a focus on integrated watershed management, which is one highlight of the Water Resources Program the commissioners are being asked to adopt.

Mr. Dehoff closed by announcing the resolution by settlement of a regulatory violation. Valley Green Golf Course in Newberry Township, York County, Pa., agreed to pay \$5,000 for insufficient record keeping and exceeding pumping limits. The facility will also dedicate additional funding to modifying its operations to improve their sustainability and enhance management of the basin's water resources.

3. Hydrologic Conditions Report

Manager of Planning and Operations John Balay provided an update on hydrologic conditions in the Susquehanna River Basin during the last quarter.

4. Election of Officers

Mr. Dehoff lead the election of new officers for the Commission for the upcoming fiscal year. On a motion by Commissioner Rowe, seconded by Commissioner Townley, the State of Maryland was elected as Chair of the Commission and the Federal Government was elected as Vice-Chair, effective July 1, 2024 by a vote of 4-0.

5. Minutes of March 14, 2024, Commission Meeting

On a motion by Commissioner Guise, seconded by Commissioner Rowe, the minutes of the regular business meeting of March 14, 2024, were approved as written by a vote of 4-0.

6. FY2025 Budget Reconciliation

Director of Administration and Finance Marcia Hutchinson presented Resolution 2024-02 adopting the proposed budget reconciliation for FY2025, which will cover the period July 1, 2024, to June 30, 2025.

A motion was made by Commissioner Rowe and seconded by Commissioner Townley to adopt Resolution 2024-02, adopting the proposed budget reconciliation for FY2025 by a vote of 4-0.

7. Proposed Rulemaking for Procurement and Bid Protest Procedures and Policy 2024-01 "SRBC Procurement Procedures"

General Counsel and Secretary to the Commission Jason Oyler explained that in response to a request to extend the public comment period for the proposed rulemaking, the Commission provided commenters until June 10, 2024 to provide comments. The Commission did receive one comment and in order to process that comment and develop the final rulemaking, Mr. Oyler asked for a motion to table the rulemaking until the September 2024 meeting.

A motion to table was made by Commissioner Guise and seconded by Commissioner Townley and adopted 4-0. The motion is set on the table until the September meeting.

Mr. Oyler proceeded to note that the Commission did not receive any comments on the SRBC Procurement Procedures and asked the Commission to adopt that policy as final.

On a motion, Commissioner Rowe, seconded by Commissioner Guise, adopted Resolution 2024-03, which adopted Policy No. 2024-01 “SRBC Procurement Procedures” by a vote of 4-0. The Policy will take effect on July 1, 2024.

8. Water Resources Program 2025-2027

Deputy Executive Director Andy Gavin presented the proposed FY2025-2027 Water Resources Program for adoption by the Commission, following the requirements of the Compact.

On a motion by Commissioner Rowe and seconded by Commissioner Townley adopted Resolution 2024-04, which adopted the proposed FY2025-2027 Water Resources Program on a vote of 4-0.

9. Authorizing Borrowing from the Commission’s Water Management Fund

Mrs. Hutchinson presented Resolution 2024-05 authorizing the Commission to borrow from the Commission’s Water Management Fund to replace a bank issued line of credit that the Commission uses to help maintain its cash flow. The Resolution provides specific parameters for such borrowing, such as a limit of \$1 million and borrowing less than 90 days.

On a motion by Commissioner Rowe, seconded by Commissioner Guise, adopted Resolution 2024-05 by a vote of 4-0.

8. Docket Actions

Project Review Manager Todd Eaby presented a staff memorandum containing details and recommendations regarding the following list of project applications:

1. The Bridges Golf Club, Adams County, Pa. (Exhibit C1)
2. BKV Operating, LLC (Meshoppen Creek), Wyoming County, Pa. (Exhibit C2)
3. BKV Operating, LLC (Susquehanna River), Wyoming County, Pa. (Exhibit C3)
4. BKV Operating, LLC (UNT to Middle Branch Wyalusing Creek), Susquehanna County, Pa. (Exhibit C4)
5. Iron Valley Golf Club, Lebanon County, Pa. (Exhibit C5)
6. River Valley Country Club, Tioga County, Pa. (Exhibit C6)
7. Dillsburg Area Authority, York County, Pa. (Exhibit C7)
8. EQT ARO LLC, Lycoming County, Pa. (Exhibit C8)
9. Keystone Clearwater Solutions, LLC, Lycoming County, Pa. (Exhibit C9)
10. Lear Corporation Pine Grove, Schuylkill County, Pa. (Exhibit C10)
11. Sunset Golf Course, Dauphin County, Pa. (Exhibit C11)
12. Lycoming County Water and Sewer Authority, Lycoming County, Pa. (Exhibit C12)
13. Mount Joy Borough Authority, Lancaster County, Pa. (Exhibit C13)
14. Pennsylvania American Water Company, Centre County, Pa. (Exhibit C14)
15. Seneca Resources Company, LLC, Tioga County, Pa. (Exhibit C15)
16. Shippensburg Borough Authority, Franklin County, Pa. (Exhibit C16)
17. SWN Production Company, LLC, Wyoming County, Pa. (Exhibit C17)
18. Tower City Borough Authority, Schuylkill County, Pa. (Exhibit C18)
19. Town of Erwin, Steuben County, N.Y. (Exhibit C19)

Highlight = Located in an Environmental Justice Area

Commissioner Townley moved and Commissioner Rowe seconded a motion that the Commission adopt the staff recommendations for the 19 project applications. A vote of 4-0 approved the motion.

ADJOURNMENT

Commissioner Guise moved, and Commissioner Townley seconded a motion to adjourn the meeting, which passed with a vote of 4-0. Commission Chair Buchheister adjourned the meeting at 9:46 a.m.

September 12, 2024
Date Adopted



Jason E. Oyler
Secretary to the Commission