

IT Intern

The Susquehanna River Basin Commission (SRBC), an interstate water resources management agency, seeks a part-time (12-18hrs/per week) intern to assist in day-to-day IT operations, including helpdesk support based out of its Harrisburg office. This is a paid (\$18.00/hour), temporary position without benefits. This position reports to the Manager of Information Technology.

Responsibilities:

- Provide technical support to end-users regarding hardware, software, and network-related issues.
- Assist in the installation, configuration, and maintenance of computer systems, software, and peripherals.
- Troubleshoot and resolve technical problems reported by users through helpdesk tickets or direct communication.
- Perform routine maintenance tasks, such as system updates, backups, and antivirus scans.
- Assist in the setup and support of audio-visual equipment for meetings and presentations.
- Collaborate with IT team members to identify opportunities for process improvements and efficiency gains.
- Participate in IT projects, including system upgrades, migrations, and deployments.
- Adhere to IT policies, procedures, and security protocols to safeguard company data and infrastructure.

Education and Skills:

- The ideal candidate will have base-level knowledge in IT/Application support and be enrolled in an undergraduate degree program in computer science or related field.
- Have strong analytical and problem-solving skills.
- Ability to work well in a team environment.
- High level of motivation and attention to detail

A cover letter with salary expectations and a resume emphasizing relevant experience are required and must be submitted by **November 25th, 2024**.

Click here to apply: [IT Intern](#)

SRBC is an equal opportunity employer. Visit our website at www.srbc.gov.